

From: [Sivak, Michael](#)
To: [Mitchell, Tanya](#); [Klaber, Nica](#)
Subject: RE: Rolling Knolls Addendum 1 to the Data Gaps SAP Follow-up meeting
Date: Wednesday, May 27, 2015 8:46:00 AM

Tanya,
I talked to Chloe about this...can you stop over and we can discuss? Thanks!
Michael Sivak
212.637.4310

From: Mitchell, Tanya
Sent: Wednesday, May 27, 2015 6:19 AM
To: Sivak, Michael; Klaber, Nica
Subject: FW: Rolling Knolls Addendum 1 to the Data Gaps SAP Follow-up meeting

Nica,
The following issue is an on-going situation prior to your new position, thus I have copied Michael. It takes some time to schedule an in-person meeting with several outside attendees. All EPA schedules were checked and confirmed for availability including Katie. The meeting is scheduled during normal working hours. Thus I'm unclear why she cannot be in attendance. It is a given, that should the events or circumstances of the meeting change then the meeting will be change as appropriate.
Please advise.

From: Mishkin, Katherine
Sent: Friday, May 22, 2015 9:28 AM
To: Mitchell, Tanya
Cc: Metz, Chloe; Sivak, Michael
Subject: RE: Rolling Knolls Addendum 1 to the Data Gaps SAP Follow-up meeting

Hi Tanya,
I'm sorry, but I'm only available that day to call in for the meeting. My calendar is open, but I need to leave the office no later than 5pm to pick up my daughter from daycare and there's too much uncertainty with traffic to make it back to the office on time.
I would instead suggest that we have the phone meeting as planned on May 28th, then depending on the outcome of that meeting we could decide if an in-person meeting is warranted. Also, you mentioned not wanting to include the meeting information/agenda in the invite since it may not be appropriate to send to all invitees, but if you could send out an agenda internally, that would be helpful in order to be able prepare for this meeting. Thank you!
Katie

Katherine Ryan Mishkin
Geologist
Superfund Technical Support Section
U.S. EPA Region 2
290 Broadway, 18th Floor
New York, NY 10007
(p) 212-637-4449
(f) 212-637-4439

From: Mitchell, Tanya

Sent: Thursday, May 21, 2015 11:22 AM

To: Mishkin, Katherine

Cc: Metz, Chloe; Sivak, Michael

Subject: FW: Rolling Knolls Addendum 1 to the Data Gaps SAP Follow-up meeting

Hi Katie,

This is an in- person technical meeting and as the hydro assigned to the site, it is important that you attend in person. There will be a lot of discussion regarding previous sample collection as well as reference to several maps. Thus, it is a little difficult to have detailed discussions without being in the same room. I have checked the calendar for all attendees and all have accepted, with the exception of your tentative response.

As you may have discovered, I'm not big on meeting just to meet. But I feel strongly that this should be a in person meeting. It is very difficult these days to get everyone together.

Thanks,

Tanya

FYI

I'm not sure if you saw Walter's email a few months back concerning adding text/information to meeting invites. This information is provided to all on the invite list. Thus, such information may or may not be appropriate to be shared with all invitees.

-----Original Appointment-----

From: Mishkin, Katherine

Sent: Wednesday, May 20, 2015 4:29 PM

To: Mitchell, Tanya

Cc: Metz, Chloe

Subject: Tentative: Rolling Knolls Addendum 1 to the Data Gaps SAP Follow-up meeting

When: Wednesday, June 03, 2015 1:30 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where: EPA Edison facility

Hi Tanya,

I'm just tentatively accepting at this time since this is contingent on what is discussed at the meeting the week before this one. Once we have a better idea of what they want to discuss and an agenda I'll have a better idea if I can call in or perhaps attend in person. Also, I am comfortable deferring to CDM for support on these discussions as well as on the field change requests for moving sampling locations.